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|  | Law Office of Thomas V. Allen, PLLC.  5 Independence Way, Suite 160  Princeton, NJ 08540  Phone: (732) 832-7978 Fax: (732) 444-5998  Email: info@tvalawyers.com  www.thomasvallen.com |

Employee Questionnaire for FY 2024 CAP H-1B Petition

(Petition for a Nonimmigrant Alien Worker)

This questionnaire should be returned to our office either in person,by mail to Law Office of Thomas V. Allen, 5 Independence Way, Suite 160, Princeton, NJ 08540, or by email to **info@tvalawyers.com**, along with all ofthe supporting documents listed in Part Aand Part B (if applicable) of this questionnaire.

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| **NAME OF EMPLOYEE:** | LAST NAME: FERNANDES | |
| FIRST NAME: STEVEN | |
| MIDDLE NAME: MARCEL | |
| **NAME OF THE H-1B PETITIONER/EMPLOYER**: |  | |
| **LCA DETAILS** | | |
| **JOB TITLE AND SALARY OFFERED:** |  | $ / YEAR |
| **JOB DUTIES:** |  | |
| **NAME OF THECLIENT:** |  | |
| **COMPLETE ADDRESS OF THE WORK LOCATION:**  ***(Please also confirm the name of the company located at this address.)*** |  | |
| **TYPE OF FILING:** | MASTER’S QUOTA 🞏 GENERAL QUOTA🞏Checkmark with solid fill | |
| ***If you have a Master’s degree or higher from a U.S. University/College, please provide the following details:*** | | |
| **NAME & ADDRESS OF THE UNIVERSITY/COLLEGE:** | BANGALORE UNIVERSITY – JNANA BHARATI BANGALORE | |
| **DATE THE U.S. MASTER’S DEGREE WAS AWARDED:** |  | |
| **BENEFICIARY INFORMATION** | | |
| **ADDRESS OF THE EMPLOYEE:** | *If you are outside the United States…*  *NO 11/29 SANTACRUZ*  *18TH CROSS, 20TH MAIN*  *5TH PHASE JPNAGAR*  *BANGALORE - 560078* | |
| *If you are in the United States…* | |
| **CONTACT INFORMATION:** | *Phone Number: +919448547126* | |
| *Email Address: steveferns@gmail.com* | |
| **PERSONAL INFORMATION:** | *DATE OF BIRTH:11/25/1972*  *(MM/DD/YYYY)* | |
| *SOCIAL SECURITY NUMBER:*  *(if applicable)* | |

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| PART ADocuments and Information |

**DOCUMENTS NEEDED:**

**(If employee is in the United States...)**

* Copy of your resume;
* Copy of your undergraduate/graduate degree(s) along with transcripts/marklists, as well as any diploma(s) and certificates, including certificates for pre-college (11th&12th Grade) education;
* Copies of experience letters from prior/current employer(s);
* Copies of all prior Notice(s) of Approval issued by USCIS (any valid status held so far);
* Clear copy of your Passport (all pages except blank pages), along with visa(s), Form I-94, and entry stamp(s) in Passport (clearly showing the dates of first and last entry into the United States);
* Copies of recent pay stubs and social security card;
* Copies of all pages of all Forms I –20, if currently in F-1 status;
* Copy of EAD card(s);
* Copy of letter from the Client;
* Copy of letter from the Prime Vendor (*if any*);
* Copy of letter from the Vendor;
* Copy of the Contract between the Client-Prime Vendor (*if available*), Prime Vendor-Vendor (*if available*), and Petitioner-Vendor;
* Copies of the Statements of Work / Purchase Orders between all parties;
* If in-house product: project letter, product brochure, technical & functional docs, market analysis report, cost estimation, contracts/letters of intent.

**All Prior Periods of Stay in the U.S. Over the Last Seven Years:**

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| **Date entered U.S. (mm/dd/yyyy)** | **Date departed U.S. (mm/dd/yyyy)** | **Status (e.g. H-1B, L-1,B-1, H-4, F-1, etc.)** |
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**If you are currently in H-4 or L-2 status, please provide the following documents:**

* Copy of your spouse’s Notice of Approval for H-1 or L-1status, along with visa, Form I-94, and recent pay stubs; and
* Copy of your Marriage Certificate.

**(If employee is outside the United States…)**

* Copy of your resume;
* Copy of your undergraduate/graduate degree(s) along with transcripts/marklists, as well as any diploma(s) and certificates, including certificates for pre-college (11th&12th Grade) education;
* Copies of experience letters from prior/current employer(s); and
* Clear copy of your Passport (all pages except blank pages).

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| Part B **Information about Dependents**  If your spouse and children are currently in the U.S. in a valid status,  **they will need to apply for H-4 status** |

**DOCUMENTS NEEDED:**

* Clear copy of Passport (all pages except blank pages), along with visa and Form I-94;
* Copy of Marriage Certificate; and
* Copies of Birth Certificates of children (if applicable).

**INFORMATION REQUIRED FOR SPOUSE:**

* Name of Spouse: HORTA SIFALI\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Last) (First) (Middle)

* Spouse’s date of birth: \_24/10/1975\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(MM/DD/YYYY)

* Spouse’s I-94 # (if in the United States): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Spouse’s current status (if in the United States):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Datespouse’s status expires (if in the United States):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Spouse’s Social Security # (if in the United States): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Date of Last Arrival (if in the United Sates): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**INFORMATION REQUIRED FOR CHILD** [use additional sheets for more than one child]:

* Name of Child: \_FERNANDES SUZANE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Last) (First) (Middle)

* Child’s date of birth: \_11/03/2002\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(MM/DD/YYYY)

* Child’s I –94 # (if in the United States): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Child’s current status (if in the United States): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* DateChild’s status expires (if in the United States): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Date of Last Arrival (if in the United Sates): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**INFORMATION REQUIRED FOR CHILD** [use additional sheets for more than one child]:

* Name of Child: \_FERNANDES SHAUN\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Last) (First) (Middle)

* Child’s date of birth: \_09/06/2007\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(MM/DD/YYYY)

* Child’s I –94 # (if in the United States): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Child’s current status (if in the United States): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* DateChild’s status expires (if in the United States): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Date of Last Arrival (if in the United Sates): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_